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*Governor*

# CANNABIS COMPLIANCE BOARD

## STATE OF NEVADA

ccb.nv.gov

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Nevada Cannabis Compliance Board (CCB) is providing notice that two new adjustment reasons are now active in Metrc and must be used when applicable to ensure compliance with reporting requirements. Please review the definitions carefully to confirm appropriate use based on your license type.

Thank you for your attention to this update and for your continued cooperation.

For further guidance or clarification, contact: [auditinspections@ccb.nv.gov](mailto:auditinspections@ccb.nv.gov).

API Adjustment Error	
<b>Purpose:</b>	To correct an adjustment that was made incorrectly through the system's API (Application Programming Interface).
<b>License Type:</b>	<i>Dispensary only</i> – this reason must not be used by other license types.
<b>Important Reminder:</b>	Sales must be accurately reported in Metrc and <b>cannot</b> be corrected using an adjustment.
<b>Guidance:</b>	To ensure sales are properly recorded when API issues occur, refer to page 246 of the <i>Metrc Industry User Guide</i> , available under the <b>Support</b> dropdown menu within Metrc.

Unaccounted Product Variance	
<b>Purpose:</b>	To address inventory discrepancies in a package when missing weight or quantity cannot be explained or attributed to a known, documented cause.
<b>License Type:</b>	<i>Available industry-wide</i>
<b>Documentation Requirements:</b>	<ul style="list-style-type: none"><li>• Enter a detailed note in Metrc describing the variance</li><li>• Document the results of the investigation and retain these records in accordance with <b>NCCR 6.080(10)</b></li><li>• Investigation records must be made available to the CCB upon request during an audit</li></ul>

## Package Adjustment Reasons

Please ensure that all supporting documentation is maintained to substantiate the reason for the adjustment. Proper records must be readily available in the event of an audit or compliance review.

Adjustment Reason	Definition	Applicable License Types			
		Cultivation	Production	Dispensary / Consumption Lounge	Laboratory
<b>API Adjustment Error</b>	Used to correct an adjustment that was made incorrectly through the system's API (Application Programming Interface).			√	
<b>Drying</b>	Used to account for moisture loss based on the total moisture content reported on the Certificate of Analysis (COA).	√	√	√*	
<b>Entry Error</b>	Used only for data entry mistakes, such as transposed numbers or accidental extra digits. This reason must not be used to correct sales-related errors.	√	√	√	√
<b>Nevada Dept. of Agriculture</b>	For use only by the Department of Agriculture.	√			
<b>Over Pulled</b>	Used when too much material is mistakenly pulled from a source package during new package creation or sold from a package with a similar item or inventory tag. It must be paired with an <b>Under Pulled</b> adjustment on the corresponding package to maintain accurate inventory. Adjustment notes must clearly reference the related underpulled package and reason for the error.	√	√	√	
<b>Package Destruction/Waste</b>	Used when a package has been destroyed or product in package is being disposed of as waste. Waste must be reported on the same day it is physically destroyed.	√	√	√	√
<b>Plants Unpacked</b>	Used by cultivators when immature plants are removed from a package for planting.	√			
<b>Product Packaging Scale Variance</b>	Used when there is a variance between the starting and ending weight during the packaging of cannabis or cannabis products.	√	√	√*	

Adjustment Reason	Definition	Applicable License Types			
		Cultivation	Production	Dispensary / Consumption Lounge	Laboratory
Scale Variance	Used when there is a variance between two scale readings. Variance should not exceed approximately 0.9 grams per pound.	√	√	√	√
Spoilage	Used when edible or non-edible products are past their expiration date or have spoiled and must be destroyed.	√	√	√	√
Test Sample Consumed in Testing	For laboratory use only. Applied when a product is consumed as part of a lab test.				√
Theft	Used when product loss is due to confirmed or suspected theft, either internal or external. This reason may only be used after the incident has been reported to the State by submitting a formal incident report, along with all required documentation, through Accela.	√	√	√	√
Transfer Error	Used when an error occurs during the transfer of product (e.g., incorrect quantity sent or received) and the mistake was not identified at the time of transfer.	√	√	√	√
Unaccounted Product Variance	Used when there is a discrepancy in the inventory of a package, and the missing weight or quantity cannot be explained or attributed to any known or documented cause.	√	√	√	√
Under Pulled	Used when less material than intended is pulled from a source package during new package creation or when an item was mistakenly not sold from the correct package. It must be paired with an <b>Over Pulled</b> adjustment on the related package to maintain accurate inventory. Adjustment notes must clearly reference the related overpulled package and reason for the error.	√	√	√	

√\* Only for Dispensary that does in-house packaging