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Governor

## CANNABIS COMPLIANCE BOARD STATE OF NEVADA

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JAMES HUMM  
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Dear Cannabis Production Facility Contact,

The Nevada Cannabis Compliance Board has standard requirements for licensed Production establishments in order to produce Edible Cannabis Products and Cannabis-Infused Products, and the Standards for the Production of Cannabis and Cannabis Products.

Production establishments are different from other establishment types due to the complexity of operations, the variety of equipment types, and the increased risk for inadvertently compromising an edible or infused cannabis product.

To ensure that licensed Production facilities are in compliance with Nevada Cannabis Compliance Regulations (NCCR), and Title 56 of Nevada Revised Statutes (NRS), the Nevada Cannabis Compliance Board (CCB) must review your facility plans, equipment list and policies prior to scheduling your pre-opening inspection. The office review of your facility plans will expedite on-site inspections and minimize inspector hours at your facility. The CCB cannot schedule your pre-opening inspection or issue your Final Production License until the office review is completed.

All production plan documents are to be submitted through Accela as an “Amendment” (a Facility Modification) to the license.

Plans are reviewed on a first come, first served basis. Approvals will be issued via Accela. If your plans are not approved, the reason(s) will be provided to you via Accela so that you can make revisions. Revisions may be submitted as an entirely new set of plans, or you may submit just the applicable pages.

We thank you in advance for your cooperation. Please submit the following documents through Accela:

1. Plans drawn to scale of the Production establishment showing location of all equipment, plumbing, electrical services, and mechanical ventilation. *(The plans must be a minimum of 11 x 14 inches in size including the layout of the floor plan accurately drawn to a minimum scale of 1/4 inch = 1 foot to allow for ease of reading plans.)*
2. A list of all proposed edible and infused cannabis products.
3. A schedule for cannabis preparation equipment to include type, make and model number, and a list of equipment that is certified or classified to sanitation standards.
4. Manufacturer specification sheets for each piece of equipment.
5. Shop drawings of all custom-build equipment, if applicable.
6. Clear designation of adequate hand washing lavatories in the production area.

7. Clear designation of the location and elevated drawing of all production equipment. Each piece of equipment must be clearly labeled on the plan with its common name.
8. Clear designation of equipment of adequate rapid cooling (if applicable) and equipment for refrigeration and hot holding of potentially hazardous cannabis products.
9. Clear labeling and location of separate edible cannabis preparation sinks.
10. Clear labeling of the room size, aisle space, space between and behind equipment, and the placement of the equipment on the floor plan.
11. Clear labeling of auxiliary areas such as storage rooms, break rooms, and toilets.
12. Complete finished schedule for each room including floors, walls, ceilings, and coved juncture bases.
13. Plumbing schedule including location of floor drains, floor sinks, water supply lines, overhead wastewater lines, hot water generating equipment with capacity and recovery rate, backflow prevention, and wastewater line connections.
14. Evidence that the source of water supply is potable and a method of sewage disposal. Provide the location of these facilities and submit evidence of compliance with state and local regulations.

Again, the CCB will not schedule your pre-opening inspection, nor issue your Final Production license, until this review is completed. A successful pre-opening inspection partially hinges on an accurate reflection between plans and facilities.

*When the necessary steps have been completed, and you have received your approval letter via Accela, it will then be time to schedule your pre-opening inspection.* Please notify the CCB at least four weeks in advance of the day you wish to open for business.

To schedule your inspection in Southern or Northern Nevada, please contact:

Marilyn Gray

Email address: [marilyngray@ccb.nv.gov](mailto:marilyngray@ccb.nv.gov)

When emailing please be sure to include “Pre-opening Inspection” along with your Cannabis Establishment (CE) ID# in the Subject line.

Please note, a facility for the production of edible cannabis products is not subject to the provisions of Chapter 446 of NRS, per NCCR 6.105 subsection 3.

The CCB looks forward to partnering with you in the successful operation of your Production facility.