



White Pine Cannabis Cultivation and/or Cannabis Production License Application:
FAQ / Q & A

Pursuant to Nevada Cannabis Compliance Regulation (NCCR) 5.037, questions on the application and/or application submittal process must only be submitted in writing to an email designated explicitly for that purpose in the written application instructions. All such emails will be posted publicly on the Board’s website to provide full transparency to all potential applicants. Emails may be combined and/or re-worded for clarity purposes

Regarding such emails, the Board cannot guarantee a response within any particular time frame and/or prior to the application submittal deadline.

Please submit your questions about the White Pine Cannabis Establishment License application and/or application submittal process to:

CCBLicenseApp@ccb.nv.gov.

General / Miscellaneous

Table with 3 columns: Date, Question, and Response. It contains 7 rows of Q&A entries regarding cannabis license applications.



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	definition of officers. How would the CCB define that?"	
6/10/2024	“What is the process beyond an applicant being awarded a prospective license - what other things need to be achieved including inspections and sign offs before they can actually go into operation?”	After an applicant is issued a prospective license during the initial application period, they undergo a suitability review by CCB’s investigations team. They will then appear before the Board to be evaluated for suitability. If found suitable, they will receive a conditional license. During this conditional license period, the conditional license holder must collaborate with the local government to meet all local jurisdiction requirements, such as business licensing and Special Use Permits (SUPs). Once these requirements are met, the license holder returns to the State and requests an inspection, indicating that all local jurisdiction requirements have been fulfilled. Our team will then work with the license holder to inspect the facility, addressing any deficiencies identified by our auditors and inspectors, to achieve operational status.
6/24/2024	“How will applicants be selected for an establishment license?”	<p>According to NCCR 5.037(7), at the close of the initial application period, the Board and its agents will review and rank each application using a scoring guide based on the Criteria of Merit specified in NRS 678B.240 and NCCR 5.039. The highest-ranking applicant will undergo a suitability investigation. If the Board approves this applicant’s suitability, they will be issued the cannabis establishment license they applied for. If the Board does not approve their suitability, the applicant will be denied the license, and the Board will evaluate the next highest-scoring applicant. This process will continue until a cannabis license is issued.</p> <p>In the event of a tie score, per NCCR 5.037(8), applicants with the highest rank shall be entered into a random number generator. If an applicant is selected in the random number generator, that applicant will proceed to suitability investigation and issued a cannabis establishment license on approval by the Board. If that applicant is not deemed suitable, another applicant shall be selected for suitability evaluation via the random number generator when two or more applicants have tied for the highest score. Otherwise, the next highest scoring applicant shall undergo a suitability investigation.</p>
6/24/2024	“How long after the close of the application submission date will it take to find out if I am selected?”	The answer depends on how many applications are received. More information will be made available as the application submission date approaches.



Payment of Fees

Date	Question	Response
6/18/2024	“I understand there’s a non-refundable application processing fee. Since the CCB is limited on the number of licenses it may issue, what happens to my \$5,000 processing fee if I am not issued a cannabis establishment license?”	In the event that your establishment application is not selected for licensure, the non-refundable processing fee, as directed by NRS 678B.390, is retained to cover expenses to carry out Board duties, and then any excess is paid over to the State Treasurer to be deposited to the credit of the State Education Fund.
6/18/2024	“If I do not get selected in this application round, can the processing fee be applied towards a future application round?”	At this time, there has not been a determination on whether there will be any additional open application periods for White Pine County beyond this initial one. In the event that your application is not selected for licensure, the non-refundable processing fee, as directed by NRS 678B.390, is retained to cover expenses to carry out Board duties, and then any excess is paid over to the State Treasurer to be deposited to the credit of the State Education Fund.
6/18/2024	“I don't have a bank account. Will you take cash?”	Cash will not be accepted. ACH, cashier’s check, or money orders are the only acceptable methods of payment.

Agent Cards

Date	Question	Response
6/10/2024	“How do I apply for an agent card?”	To apply for an agent card, visit https://aca-prod.accela.com/NVCCB or find a link to Accela by clicking on Industry Login at the top right of the CCB website ccb.nv.gov. For a video tutorial on “How to Apply for an Agent Card,” click the following link: https://www.youtube.com/watch?v=JV5E8JWP4Dk Each individual who is an owner, officer, or board member of a prospective Cannabis Establishment must possess an agent card corresponding to each license type sought. For instance, if seeking both a cannabis cultivation license and a cannabis production license, separate agent card applications must be submitted for
6/18/2024	“Who needs to apply for an agent card as part of the production license or cultivation license.”	



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		each license type: one for cultivation and one for production. Cannabis Establishment (Cultivation or Production) agent card record numbers will be required fields in the Cannabis Establishment application.
6/10/2024	“Do we need our business license before getting the agent card?”	<p>No, you do not need a business license before getting an Agent Card.</p> <p>As part of the process to apply for the cannabis establishment license, each individual listed on the application is required to apply for an agent card. This can be done before the open application period.</p> <p>However, your business will need to be registered with the Secretary of State in order to apply for the cannabis establishment license.</p> <p>More information can be found via the “Preparing to Apply” worksheet and video found on our website at https://ccb.nv.gov/nevada-cannabis-program/#item-0 and then clicking on the “Medical Cannabis” link and scrolling down.</p>
6/10/2024	“Are agent cards required to produce edible products?”	Yes. Anytime an employee, an owner, officer, board member, volunteer, or contractor wants to work or produce edibles within a production facility, an agent card is required to be on the premises.

Criteria of Merit		
Date	Question	Response
6/18/2024	“After I submit my application, if I find information that satisfies a criterion of merit, may I upload it to my submitted application if it is before the close of the application submission period?”	<p>No. Once an application is submitted, no information can be added or deleted, except for payment information, even if the application submission period is still open. You may want to take a look at the “Criteria of Merit” worksheet on our website to get familiar with the requirements so that you can upload all required documents with your application submission.</p> <p>The “Criteria of Merit” worksheet can be found on our website by clicking the link https://ccb.nv.gov/nevada-cannabis-program/#item-0 and then clicking on the “Medical Cannabis” link and scrolling down.</p>



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