## BEFORE THE CANNABIS COMPLIANCE BOARD STATE OF NEVADA

STATE OF NEVADA, CANNABIS COMPLIANCE BOARD,

Petitioner,
vs.
QUATTLEBAUM, MICHAEL,
Respondent.

Case No. 2023-014

## STIPULATION AND ORDER FOR SETTLEMENT OF DISCIPLINARY ACTION

The Cannabis Compliance Board (the "CCB"), by and through counsel Aaron D. Ford, Attorney General of the State of Nevada, and Emily N. Bordelove, Esq., Senior Deputy Attorney General, hereby enters into this Stipulation and Order for Settlement of Disciplinary Action ("Stipulation and Order") with QUATTLEBAUM, MICHAEL ("Respondent") under Cannabis establishment Agent Card No. by and through his counsel of record Rusty Graf Esq., of Black \& Wadhams. Pursuant to this Stipulation and Order, Respondent and the CCB (collectively, the "Parties") hereby stipulate and agree that Case No. 2023-014 (the "Administrative Action") shall be fully and finally settled and resolved upon the terms and conditions set out herein.

## PERTINENT FACTS

1. On or about May 19, 2023, the CCB initiated this disciplinary action via the service and filing of a Complaint for Disciplinary Action (the "Complaint"). The Complaint alleges, inter alia, that, contrary to Nevada law, Respondent, under Agent Card No. and while working as a cultivator at the licensee Helping Hands Wellness Center Inc. (the "Facility"), was shown on surveillance video quickly dumping out the liquid contents of a spray canister into a Facility's sink, hiding a plastic container in personnel lockers, removing untagged cannabis plant clones from a Trim room and allegedly throwing them in a trash bag, and encouraging a Facility employee without a valid cannabis establishment agent card to leave the Facility before personally allowing Board Agents to enter the

Facility. The Complaint further alleges that Respondent's actions, if intentional, constitute at least one (1) Category I violation, allowing for revocation of his Agent Card or a civil penalty of $\$ 4,500$ and suspension of said agent card for not more than thirty (30) days NCCR 4.035(2)(a)(1). Alternatively, these violations, if unintentional, constitute at least one (1) Category II violation under NCCR 4.040(1)(a)(1), which allows for a civil penalty of $\$ 1,250$ and suspension for not more than twenty (20) days of Respondent's Agent Card . NCCR 4.040(2)(a)(1). Further, if Respondent's representations to the Facility regarding destruction are taken as correct, such violation constitutes one (1) Category III violation, allowing for a civil penalty of $\$ 500$. NCCR 4.050 (2)(a)(1).
2. Subject to the agreed upon extensions, Respondent filed his Answer and/or a Request for a Hearing on June 22, 2023. The matter was then referred to CCB Hearing Officer, Administrative Law Judge Amy M. Meyer, ("ALJ Meyer") on June 23, 2023. The Parties participated in an Early Case Conference on July 19. 2023, which set associated deadlines and hearing dates of October 9-10, 2023. The Parties submitted a stipulation and order to stay such deadlines and vacate the hearing dates from calendar, which the ALJ Meyer signed and issued on September 19, 2023.
3. The Parties have engaged in good faith settlement negotiations to reach an agreement that is mutually acceptable to Respondent, CCB staff, and counsel for the CCB for resolution of the Administrative Action, with the understanding that this Stipulation and Order must be approved by a majority vote of the members of the CCB to become effective.

## ACKNOWLEDGEMENTS AND APPLICABLE LAW

This Stipulation and Order is made and based upon the following acknowledgments by the Parties:
4. Respondent has entered into this Stipulation and Order on his own behalf with full authority to resolve the claims against him and is aware of his rights to contest the violations pending against him. These rights include representation by an attorney at his own expense, the right to a hearing on any violations or allegations formally filed, the right
to confront and cross-examine witnesses called to testify against him, the right to present evidence on his own behalf, the right to testify on his own behalf, the right to obtain any other type of formal judicial review of this matter, and any other rights which may be accorded to him under provisions of Title 56 of the Nevada Revised Statutes ("NRS") (NRS Chapters 678A through 678D), the Nevada Cannabis Compliance Regulations ("NCCR"), and any other provisions of Nevada law. Respondent waives all these rights by entering into this Stipulation and Order. If the CCB rejects this Stipulation and Order, all such waivers shall be deemed withdrawn by Respondent.
5. Should this Stipulation and Order be rejected by the Board or not timely performed by Respondent, the Parties agree that presentation to and consideration by the CCB of such proposed stipulation or other documents or matters pertaining to the consideration of this Stipulation and Order shall not unfairly or illegally prejudice the CCB or any of its members from further participation, consideration, adjudication, or resolution of these proceedings and that no CCB Member shall be disqualified or challenged for bias.
6. Respondent acknowledges that this Stipulation and Order shall only become effective after the CCB has approved it.
7. Respondent enters this Stipulation and Order after being fully advised of his rights and as to the consequences of this Stipulation and Order. This Stipulation and Order embodies the entire agreement reached between the CCB and Respondent. It may not be altered, amended, or modified without the express written consent of the Parties. All alterations, amendments, and/or modifications to this Stipulation and Order must be in writing. The Parties stipulate and agree that this Stipulation and Order, if approved by the CCB, resolves only the allegations set forth in the Administrative Action via the Complaint in Case No. 2023-014.
8. In an effort to avoid the cost and uncertainty of a disciplinary hearing, Respondent has agreed to settle this matter. For purposes of settling this matter, Respondent acknowledges that the facts contained in the Paragraphs in the above "PERTINENT FACTS" portion of this Stipulation and Order are true and correct. Without waiving any
constitutional rights against self-incrimination, Respondent further acknowledges that certain facts contained Complaint in Case No. 2023-014, could be found to constitute violations of Title 56 of NRS (NRS Chapters 678A through 678D) and the NCCR, with penalties up to and including revocation of Respondent's Agent Card No. and/or 30 -day suspension and civil penalties of up to $\$ 6,250$ if this matter went to an administrative hearing.
9. Factors Considered. In settling this matter, the CCB took into consideration, without conceding retroactive application, ${ }^{1}$ whether the factors listed in S.B. 195 § 3, 2023 Leg., 82nd Sess. (NV. 2023)(to be codified under Chapter 678A of NRS)(effective June 13, 2023) were present. Additionally, the CCB's Executive Director and CCB's counsel have considered the factors set forth in NCCR 4.030(2) in assessing the civil penalty in this matter, including the gravity of the violations; the economic benefit or savings, if any, resulting from the violations; the size of the business of the violator; the history of compliance with the NCCR and Title 56 of NRS by Respondent; actions taken to remedy and/or correct the violations; and the effect of the penalty on the ability of Respondent to continue in business. A reasonable civil penalty of $\$ 1,500,14$ calendar day suspension, and METRC training requirements have been proposed, as outlined in Paragraph 11. These penalties take into account (1) the time between January 23, 2023, and April 27, 2023, during which Respondent did not work for the Facility nor in the cannabis industry, (2) no recorded history of Respondent committing prior violations of Title 56 of the NRS or the NCCR, (3) the associated civil penalties requested in the Complaint for One (1) Category II violation of $\$ 1,250$, a 20 -day suspension, and (4) in alignment with the education mechanisms the CCB is developing to educate and advise licensees and registrants on compliance with the provisions of Title 56 of the NRS. ${ }^{2}$
${ }^{1}$ The CCB's staff and counsel do not concede in any way that S.B. 195,2023 Leg., 82 nd Sess. (NV. 2023) is applicable to CCB Case No. 2023-021, as the violations and events at issue arose prior to the enactment of this legislation, which does not have any provisions allowing its retroactive application.
${ }^{2}$ See S.B. $328 \S 1.7,2023$ Leg., 82 nd Sess. (NV. 2023)(to be codified at NRS 678A.450(1)(b))(effective June 14, 2023) allowing the CCB to adopt regulations establishing education mechanisms the Board deems necessary
10. For the sole purpose of resolving the Administrative Action, Respondent specifically admits to one (1) Category II violation under NCCR 4.040(1)(a)(1) for making an unintentional false statement or representation of fact to the Board or Board Agents. As to the remaining allegations in the Complaint, Respondent neither admits nor denies those allegations, and no civil penalties shall be assessed for those remaining violations.
11. In consideration for his admitted violation in Paragraph 10 and for the CCB's agreement to resolve the Administrative Action on the terms set forth herein, Respondent agrees to:
a. payment of a civil penalty of $\$ 1,500$, as outlined in Paragraph 16, "Payment of Civil Penalties," section below;
b. fourteen (14) calendar day suspension of Respondent's Agent Card No.
 to commence after the CCB approves this Stipulation and Order. ${ }^{3}$ Respondent is prohibited from working in the cannabis industry during this suspension period. This suspension does not impact his ability to work in a non-cannabis-related position or industry. Once the suspension period terminates, Respondent may resume working in the cannabis industry; and
c. successful completion of the "NV Advanced Cultivator Training" course provided by METRC. Respondent must complete this course within thirty (30) days of the date the CCB approves this Stipulation and Order ${ }^{4}$.
12. Respondent agrees and understands that his failure to strictly abide by any of the settlement terms in Paragraph 11 above will result in Respondent defaulting on this
to ensure the compliance of a licensee or registrant with the provisions of Title 56 of the NRS.
${ }^{3}$ The suspension starts on the first full calendar day after the CCB approves this Stipulation and Order at a Board Meeting. For example, should the CCB approve this Stipulation and Order at its October 24, 2023, Board meeting, the suspension period starts on 12:00 a.m., Pacific Time, Wednesday October 25, 2023, and ends on 11:59 p.m., Pacific Time, Wednesday November 7, 2023, making Respondent eligible to resume working in the cannabis industry on 12:00 a.m. Pacific Time, Thursday November 8, 2023.
${ }^{4}$ Which would be no later than Monday, November 27, 2023, given the Thanksgiving holiday, should the Board approve this Stipulation and Order on October 24, 2023.

Stipulation and Order with all allegations in the CCB Complaint in Case No. 2023-014 being deemed admitted. See Paragraph 17(b) regarding terms of default.
13. If the CCB approves this Stipulation and Order, it shall be deemed and considered disciplinary action by the CCB against Respondent.
14. Both Parties acknowledge that the CCB has jurisdiction to consider and order this discipline because Respondent holds and/or held privileged licenses or cannabis establishment agent cards regulated by the CCB as of July 1, 2020. Respondent expressly, knowingly, and intentionally waives the twenty-one (21) day and/or five (5) day notice requirements contained in the Nevada Open Meeting Law ${ }^{5}$ and acknowledges that this Stipulation and Order may be presented to the CCB for its consideration and potential ratification at a subsequent regularly scheduled CCB meeting, currently scheduled for October 24, 2023.

## STIPULATED ADJUDICATION

Based upon the above acknowledgments of the Parties and their mutual agreement, the Parties stipulate and agree that the CCB shall impose the following terms of discipline in this matter:
15. Suspension. Respondent's Agent Card No. will be suspended for a fourteen (14) calendar day period as outlined in Paragraph 11(b) above. In exchange for Respondent's agreements herein, the CCB shall not seek any further discipline against him for the violations alleged in the Complaint in Case No. 2023-014.
16. Payment of Civil Penalties. Respondent must pay the civil penalty set forth in this agreement within the time frames set forth in this Paragraph and Paragraph 17. If the CCB approves this Stipulation and Order at its October 24, 2023, meeting, Respondent must pay $\$ 1,500$ no later than 5:00 p.m., Pacific Time, on Monday, November 27, 2023, given the Thanksgiving holiday, If the CCB's Board approves this (or an amended)

[^0]Stipulation and Order after its October 24, 2023, meeting, Respondent must pay the civil penalty set forth in this agreement no later than 5:00 p.m., Pacific Time thirty (30) days from the date the CCB approves this (or an amended) Stipulation and Order. ${ }^{6}$ If this Stipulation and Order is approved at a CCB meeting later than October 24, 2023, the Parties shall meet and confer and develop a new payment plan schedule which shall be submitted to the CCB's Chair for approval, and the provisions of Paragraph 17 shall apply to that new payment schedule.
17. Penalties for Failure to Comply with Payment Deadlines. Respondent acknowledges that it is critical to comply with the strict requirements of the deadline for payment. Respondent agrees that should he fail to make timely payment of the civil penalty, the following penalties and procedures will be in effect:
a. The CCB will allow a five (5) business day grace period for late payment. ${ }^{7}$
b. If payment is not physically received by the CCB at its Carson City office by 5:00 p.m., Pacific Time, on the last day of the grace period, Respondent shall be deemed to be in breach of this Stipulation and Order, deemed to be in default, and deemed to have admitted all allegations in the CCB's Complaint in Case No. 2023-014 and shall pay all penalties and receive all discipline set forth under the "RELIEF REQUESTED" section of the Complaint, inclusive of the revocation of Agent Card No. effective on the date of the order of default) and civil penalties of $\$ 6,250$. The CCB will enter an order of default to this effect after default, and all amounts due under this subsection shall be immediately due and payable to the CCB. If all amounts due under this section are not paid within ninety (90) days after the date of the order of default, Agent Card No. shall be deemed

[^1]voluntarily surrendered. Respondent agrees he cannot and will not file any petition for judicial review and/or any action in any forum for relief from this order of default and that the CCB may file any judicial action necessary to recover the amounts owed under this subsection, along with its attorneys' fees and costs for recovery of amounts owed. In the event of default under this Paragraph, Respondent would not be eligible to apply for reinstatement of his revoked Agent Card No. $\quad$ for nine (9) years after the date of revocation, and any such application would not be granted without prior payment of the full amount of \$6,250.
c. Respondent may petition the CCB for an extension of the date to pay the civil penalty. However, for the $C C B$ to consider any such petition, the $C C B$ must receive said petition no later than five (5) business days prior to the payment deadline (which does not include any grace period). The CCB is not required to grant such a petition. In such a petition, Respondent must demonstrate to the satisfaction of the CCB that there are extraordinary and unusual circumstances necessitating the extension requested. The CCB may delegate the decision as to whether to grant such a petition to the CCB Chair.
d. If an extension is granted under subsection (c) of this Paragraph, there shall be no grace period on the new payment date. If Respondent does not pay by the new payment date, the provisions and penalties of subsection (b) of this Paragraph apply.
18. Contingency if Approval Denied. If the CCB does not approve, i.e., denies this Stipulation and Order, Respondent and counsel for the CCB agree to resume settlement negotiations in good faith and attempt to reach an agreement to amend this Stipulation and Order and resubmit an amended Stipulation and Order to the CCB to review for approval at a subsequent regularly scheduled CCB meeting. If the Parties cannot reach such an agreement, the Parties agree to proceed with the Administrative Action and the matter to proceed to a disciplinary hearing before the CCB's assigned hearing officer in the
ordinary course. Should the Administrative Action proceed for the reasons outlined in this Paragraph, the CCB preserves all its claims and arguments in the Administrative Action as outlined in its Complaint in Case No. 2023-014, and Respondent preserves all defenses and arguments set forth in his Answer and Request for Hearing and withdraws all waivers set forth herein. An unapproved Stipulation and Order shall not be admissible as evidence or referenced in argument at any disciplinary hearing in CCB Case No. 2023-014 or any other matter involving the CCB.
19. Contingency if Approval Conditioned. If the CCB approves this Stipulation and Order but said approval is contingent on certain conditions, the Parties will undertake further good faith negotiations to include said conditions in an amended Stipulation and Order for execution by the CCB Chair. If Respondent does not agree to the specific conditions imposed by the CCB, the Parties will undertake additional negotiations and attempt to reach an agreement to amend this Stipulation and Order and resubmit an amended Stipulation and Order to the CCB to review for approval at a subsequent regularly scheduled meeting. If the Parties cannot reach such an agreement, the Parties agree to proceed with the Administrative Action and the matter to proceed to a disciplinary hearing before the CCB's assigned hearing officer in the ordinary course. Should the Administrative Action proceed for the reasons outlined in this Paragraph, the CCB preserves all its claims and arguments in the Administrative Action as outlined in its Complaint in Case No. 2023-014, and Respondent preserves all defenses and arguments asserted in his Answer and withdraws all waivers set forth herein. An unapproved Stipulation and Order shall not be admissible as evidence or referenced in argument at any disciplinary hearing in CCB Case No. 2023-014 or any other matter involving the CCB.
20. Closure of Disciplinary Action. Once Respondent fully performs this Stipulation and Order, the Administrative Action will be closed.
21. Nothing in this Stipulation and Order shall preclude the CCB from pursuing any separate disciplinary actions against the cannabis licenses for the Facility or cannabis establishment agent registration cards of the employees and/or agents at the Facility who
participated in, authorized, and/or perpetrated the acts and omissions set forth in the Complaint, and the CCB specifically reserves its rights to do so. The Parties agree that should the CCB approve this Stipulation and Order, this Stipulation and Order and the Complaint in CCB Case No. 2023-014 may be used as evidence at any subsequent disciplinary proceedings and hearings regarding cannabis establishment agents described in this Paragraph.
22. Communications with CCB Members. Respondent understands that this Stipulation and Order will be presented to the CCB in an open session at a duly noticed and scheduled meeting. Respondent understands that the CCB has the right to decide at its own discretion whether or not to approve this Stipulation and Order. The CCB's counsel, which is the Nevada Attorney General and its staff attorneys, will recommend approval of this Stipulation and Order. In the course of seeking the CCB's acceptance of this Stipulation and Order, counsel for the CCB may communicate directly with individual CCB Members. Respondent acknowledges that such communications may be made or conducted ex parte, without notice or an opportunity for Respondent to be heard on his part until the public meeting where this Stipulation and Order is discussed and that such contacts and communications may include, but may not be limited to, matters concerning this Stipulation and Order, the Administrative Action and any and all information of every nature whatsoever related to these matters. Respondent agrees that he has no objections to such ex parte communications. The CCB agrees that Respondent and/or his counsel may appear at the meeting where this Stipulation and Order is discussed and, if requested, respond to any questions that may be addressed to Respondent and/or the Attorney General's staff attorneys. Respondent agrees that, should the CCB decline to approve this Stipulation and Order, Respondent will not contest or otherwise object to any CCB Member, and/or CCB appointed hearing officer hearing and adjudicating the Administrative Action based on the aforementioned ex parte communications with anyone from the Office of the Attorney General.
23. Release. Respondent agrees that the State of Nevada, the CCB, the Office of the

Attorney General, and each of their members, staff, attorneys, investigators, experts, hearing officers, consultants, and agents are immune from any liability for any decision or action taken in good faith in response to information and data acquired by the CCB. Respondent agrees to release the State of Nevada, the CCB, the Office of the Attorney General, and each of their members, staff, attorneys, investigators, experts, hearing officers, consultants, and agents from any and all manner of actions, causes of action, suits, debts, judgments, executions, claims, and demands whatsoever, known or unknown, in law or equity, that Respondent ever had, now has, may have or claim to have against any and/or all of the persons, government agencies or entities named in this Paragraph, arising out of, or because of, the CCB's investigation of the matters outlined in its Complaint, the matters outlined in this Stipulation and Order, or the administration of Case No. 2023-014.
24. No Precedence. Except as otherwise set forth in Paragraph 21 above, the Parties agree that this Stipulation and Order (a) shall not constitute a precedent for any other issues or proceedings before the CCB and/or in any other forum, other than those set forth in this Stipulation and Order; and (b) shall not be admissible in any other proceeding or action with respect to proof of fact or any other matter and/or any other licensee and/or cannabis establishment, except proceedings brought to enforce this Stipulation and Order under its terms and/or for the CCB's consideration of future disciplinary action against this Respondent, and except with respect to any disciplinary proceedings against the Facility or cannabis establishment agents who participated in, authorized, and/or perpetrated the acts and omissions set forth in the Complaint. Furthermore, the CCB may consider the discipline imposed herein in any future disciplinary action against Respondent, as required under NCCR 4.030(2), along with the other factors set forth in NCCR 4.030(2), and possible progressive discipline pursuant to NCCR 4.035 through 4.060. As every case concerns different facts and details, this Stipulation does not act as precedence or persuasive authority to bind CCB to impose any particular penalty, to charge or allege any particular violation, and/or to impose any particular disciplinary action in the future for this Respondent, or any other respondent (except as set forth in Paragraph 21, above), for
violations of the same statutes and/or regulations addressed in this Stipulation and Order. Likewise, CCB is not bound by any previous settlement agreements it has approved in entering into this Stipulation and Order.
25. Attorneys' Fees and Costs. The Parties each agree to bear their own attorneys' fees and costs.
26. Further Assurances. The Parties shall cooperate in executing such additional documents and performing such further acts as may be reasonably necessary to give effect to the purposes and provisions of this Stipulation and Order.
27. Voluntary and Informed Agreement. Respondent represents that he has read completely and understand fully the terms of this Stipulation and Order, that such terms are fully understood and voluntarily accepted by Respondent in advance of and as memorialized by the signing of this Stipulation and Order, and that the Respondent's signature to this Stipulation and Order indicates same. Respondent further represents that he has voluntarily entered into this Stipulation and Order to make a full, final, and complete compromise upon the terms and conditions set forth herein. Respondent further represents that any releases, waivers, discharges, covenants, and agreements provided for in this Stipulation and Order have been knowingly and voluntarily granted and without any duress or undue influence of any nature from any person or entity. The Parties, and each of them, hereby expressly acknowledge that they are each represented by counsel of their own choice in this matter and have been advised by counsel accordingly.
28. Warranties of Authority. The Parties to this Stipulation and Order, and each of them, expressly warrant and represent to all other Parties that each has the full right, title, and authority to enter into and to carry out their obligations hereunder, with the sole exception of the required approval of this Stipulation and Order by the CCB. The Parties also expressly acknowledge the foregoing authority.
29. Binding Effect. This Stipulation and Order shall be binding upon and inure to the benefit of the Parties hereto and the Parties' respective successors, predecessors, parents, affiliates, shareholders, employees, heirs, executors, assigns, and administrators.
30. Construction. The headings of all Sections and Paragraphs of this Stipulation and Order are inserted solely for the convenience of reference and are not a part of the Stipulation and Order, and are not intended to govern, limit, or aid in the construction or interpretation of any term or provision of this Stipulation and Order. In the event of a conflict between such caption and the Paragraph at the head of which it appears, the Paragraph and not such caption shall govern in the construction of this Stipulation and Order.
31. Governing Law. This Stipulation and Order shall be governed by and construed in accordance with the laws of the State of Nevada, without reference to conflict of law principles.
32. Jurisdiction and Forum Selection. The Parties consent to the jurisdiction of the Eighth Judicial District Court of the State of Nevada, in and for Clark County, to resolve any disputes related to the terms or enforcement of this Stipulation and Order. The successful or prevailing Party or Parties in such action shall be entitled to recover reasonable attorney fees, costs, and expenses actually incurred in initiating or responding to such proceeding, in addition to any other relief to which it may be entitled.
33. Interpretation. This Stipulation and Order results from negotiations among the Parties who have each negotiated and reviewed its terms. In the event a Court ever construes this Stipulation and Order, the Parties expressly agree, consent, and assent that such Court shall not construe this Agreement or any provision hereof against any Party as its drafter for purposes of interpreting any ambiguity or uncertainty in this Stipulation and Order.
34. Time is of the Essence. Time is of the essence in the performance of all terms of this Stipulation and Order.
35. Severability. If any portion of this Stipulation and Order, or its application thereof to any person or circumstance, is held to any extent to be invalid, illegal, or unenforceable as a matter of law, all remaining clauses of this Stipulation and Order and its application thereof shall be not affected and shall remain enforceable to the fullest extent permitted by
law.
36. Counterparts and Copies. This Stipulation and Order may be executed in counterparts, each of which, when so executed and upon delivery to counsel of record for the Parties and/or the Parties, shall be deemed an oxiginal ("Counterparts"). This Stipulation and Order is considered fully executed when Counterparts of this Stipulation and Order have been signed by all the Parties and/or their counsel; such Counterparts taken together shall be deemed to be the Agreement. This Stipulation and Order may be executed by signatures provided by electronic facsimile or email, which signatures shall be binding and effective as original wet ink signatures hereupon. All fully signed copies of this Stipulation and Order are duplicate originals, equally admissible in evidence.

IN WITNESS WHEREOF, this Stipulation and Order has been signed by the Parties and attested by their duly authorized representatives as of the date(s) so indicated. The Effective Date of this Stipulation and Order shall be the date it is ordered by the CCB.


Em(ly N. Bordelove, Esq. (Bar No. 13202)
Senior Deputy Attorney General
Attorneys for the Cannabis Compliance Board

## ORDER

WHEREAS, on 24th day of October 2023, the Nevada Cannabis Compliance Board approved and adopted all the terms and conditions set forth in the Stipulation and Order for Settlement of Disciplinary Action with QUATTLEBAUM, MICHAEL.

IT IS SO ORDERED.
SIGNED AND EFFECTIVE this $\partial Y^{\text {d }}$ day of $\qquad$ 2023.



[^0]:    ${ }^{5}$ And/or the seven (7) and fourteen (14) calendar day requirements under A.B. 52, §6,2023 Leg., 82 nd Sess. (NV. 2023)(to be codified at NRS 241.033)(effective July 1, 2023).

[^1]:    ${ }^{6}$ Should the due date fall on a Saturday, Sunday, or a holiday recognized by the State of Nevada, payment shall be due on the first following business day, to be received no later than 5:00 p.m., Pacific Time, on that date.
    ${ }^{7}$ If a check or other form of payment is returned for insufficient funds, or otherwise rejected, the failed payment will not be considered a payment and no additional time beyond the five (5) business day grace period will be granted for payment.

