

**CANNABIS COMPLIANCE BOARD  
STATE OF NEVADA**



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**CANNABIS ESTABLISHMENT (CE)  
Change of Location Request Form**  
(Pursuant to NRS 678B.210, NRS 678B.250, NRS 678B.500, and NCCR 6.065)

*Submit through your Accela account as an “Amendment” to the license.*

Date: \_\_\_\_\_ Establishment ID # (Example: D026): \_\_\_\_\_ 20-Digit License #: \_\_\_\_\_

Cannabis Establishment Name: \_\_\_\_\_

Point of Contact (POC) Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ POC Signature: \_\_\_\_\_

**Current Establishment Physical Address:** \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Current Jurisdiction City: \_\_\_\_\_ County: \_\_\_\_\_

**Proposed Physical Address:** \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Assessor’s Parcel Number (APN): \_\_\_\_\_

TAB	CHECKLIST – <i>Please complete and submit with requested documents in all tabs.</i>	Yes/No
I	Include required documentation from a public meeting in the local jurisdiction approving the location change. Agenda & meeting minutes are suggested.	
II	Professional survey demonstrating the proposed location meets the statutorily required distance from schools and community facilities (1,000 feet from schools & 300 feet from community facilities/parks/etc.). For Washoe & Clark Counties: 1,500 feet from an establishment that holds a nonrestricted gaming license.	
III	Written and signed attestation: New address meets/exceeds merits of previous location.	
IV	Documentation that proves the applicant has secured a lease or other property agreement that allows operation of a cannabis establishment on the property, or a letter from the landlord of the property stating the licensee is authorized to operate a cannabis establishment on the property.	

**NOTE: Submit the Nevada Business Registration (“NBR”) form**  
<https://tax.nv.gov/uploadedFiles/taxnv.gov/Content/Forms/Tax-F006%20Nevada%20Business%20Registration.pdf>  
and the \$15.00 administrative fee directly to the Department of Taxation with a copy of the CCB location change approval letter, once obtained from the CCB. **DO NOT** submit the NBR or \$15.00 fee to the CCB.