



**CANNABIS COMPLIANCE BOARD
STATE OF NEVADA**

Website: ccb.nv.gov
Main Line: (775) 687-6299

**CANNABIS ESTABLISHMENT (CE)
Change of Location Request Form**
(Pursuant to NRS 678B.210, NRS 678B.250, NRS 678B.500, and NCCR 6.065)

Submit through your Accela account as an "Amendment" to the license.

Date: _____ Establishment ID # (Example: D026): _____ 20-Digit License #: _____

Cannabis Establishment Name: _____

Point of Contact (POC) Name: _____ Phone: _____

Email: _____ POC Signature: _____

Current Establishment Physical Address: _____

City: _____ State: _____ Zip: _____ Current Jurisdiction City: _____ County: _____

Proposed Physical Address: _____ City: _____ State: _____ Zip: _____

Assessor's Parcel Number (APN): _____

TAB	CHECKLIST – Please complete and submit with requested documents in all tabs.	Yes/No
I	Include required documentation from a public meeting in the local jurisdiction approving the location change. Agenda & meeting minutes are suggested.	
II	Professional survey demonstrating the proposed location meets the statutorily required distance from schools and community facilities (1,000 feet from schools & 300 feet from community facilities/parks/etc.). For Washoe & Clark Counties: 1,500 feet from an establishment that holds a nonrestricted gaming license.	
III	Written and signed attestation: New address meets/exceeds merits of previous location.	
IV	Documentation that proves the applicant has secured a lease or other property agreement that allows operation of a cannabis establishment on the property, or a letter from the landlord of the property stating the licensee is authorized to operate a cannabis establishment on the property.	

NOTE: Submit the Nevada Business Registration ("NBR") form
<https://tax.nv.gov/uploadedFiles/taxnv.gov/Content/Forms/Tax-F006%20Nevada%20Business%20Registration.pdf>
and the \$15.00 administrative fee directly to the Department of Taxation **with** a copy of the CCB location change approval letter, once obtained from the CCB. **DO NOT** submit the NBR or \$15.00 fee to the CCB.