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October 19, 2020

CCB Guidance for Agent Card Expiration Dates

To All Cannabis Facilities and Agent Card Applicants:

This notification is to provide guidance as it relates to Agent Card processing.

Effective immediately, the Nevada Cannabis Compliance Board (CCB) will be honoring a grace period of 90 days from the original date of expiration for all current or recently expired agent card holders that have successfully submitted a completed application, including payment, to the CCB. The 90-day period is effective from the original date of expiration listed on the card. To be eligible for the 90-day grace period, the completed application must be submitted to the CCB, and payment must be mailed or submitted no later than the date of expiration on the card being extended.

To prevent disruption of employment, employers may validate agent card expiration dates for their employees, owners, officers, board members, volunteers, and contractors through Metrc under their respective licenses utilizing the Employee tab.

All employees, contractors or volunteers must be entered into Metrc utilizing their current agent card or temporary card number issued by the CCB.

If the employer identifies an error uploading an employee into Metrc, the employer should direct the employee to contact the CCB by emailing CCBLicensing@ccb.nv.gov to determine if additional information is required to complete their application.

IMPORTANT: It is the responsibility of all registered agents, including owners, officers, and board members, to submit applications well in advance of the expiration date. A minimum of 45 days in advance is recommended.

Please contact CCBLicensing@ccb.nv.gov with any additional questions. NOTE: due to COVID-19, response times may be delayed.